

COMANCHE

33rd Annual Comanche Nation Fair October 2nd, 3rd, & 4th, 2026

Arts & Crafts Vendor: Rules & Regulations

1. Application Deadline

- Applications will be accepted until **October 2, 2025, at 12:00 PM.**
- No applications or payments will be accepted after this time.

2. Vendor Fee

- All fees are **non-refundable.**
- This is a **rain-or-shine event**; no exceptions.

3. Liability Waiver & Risk

- Vendors agree that the Comanche Nation, the Fair Board Committee, and its employees are **not liable** for any loss, damage, injury, or claims arising from acts of God, storms, high winds, fire, accidents, theft, or other unforeseen events.

4. Payment Requirements

- **Cashier's Check or Money Order ONLY.**
- No personal checks, credit/debit cards, or cash accepted.
- Payment must be made **in full** with the application.
- All Money Orders or Cashier's Checks must be made payable to **2026 Comanche Nation Fair**
- **Submit payments to:**
Comanche Nation Fair
Attention: Rodney L. Parker
P.O. Box 908
Lawton, OK 73502

5. Merchandise Disclosure

- Vendors must submit a **detailed description** of all merchandise with their application.
- Preference will be given to vendors selling **Native American items.**

6. Prohibited Items

- Vendors may **NOT** sell offensive or dangerous items, including:
 - Toy guns, silly string, poppers/fireworks, fake cigarettes, lasers, razors, pipes, martial arts equipment, bows/arrows, etc.
- Violation Consequences:
 - Confiscation of prohibited items.
 - Possible ban from future Comanche Nation Fair events.

7. Raffle Donation

- Each vendor must donate **one raffle item valued at \$30.00 minimum.**
- Item must be provided **before or during setup.**
- Item will be raffled during the Pow Wow Event.

Revised & Updated: 3/12/2026

Office Phone: 580-360-5415 Work Cell: 580-919-0933

Email: rodney.parker@comanchenation.com

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8. Booth Space

- Vendors are allowed **one booth space (10x10)**.
- Additional space requires **prior approval and payment**, negotiated with the Vendor Coordinator.

9. Booth Assignment

- Booth locations are assigned by the Vendor Coordinator(s) and are **final**.
- Vendors with similar products will not be placed next to each other.

10. Equipment & Setup

- Vendors must provide their own equipment.
- No trailers or vehicles allowed in the event area after setup.
- Setup Date: **October 1, 2025, after 9:00 AM. Vendors must set up on this date.**

11. Power & Electrical Compliance

- Vendors requiring electricity must comply with Fair electrical standards.
- No unauthorized extension cords or connections to other outlets.
- Electrical inspections will occur before and during the event.

12. Generators & Pets

- Generators are **not allowed** in event or overflow areas.
- No pets allowed, except service animals (must remain leashed and labeled as service).

13. Clean-Up

- Vendors are responsible for cleaning their booth area and removing all trash.

14. Security

- Security will be present but will not provide special treatment to any vendor nor will they patrol your booth area; best practice is to ensure your setup is put away and secured.

15. Restricted Sales

- Vendors may **NOT** sell food or beverages (including water, soft drinks, sports drinks) in Arts & Crafts booths or overflow areas.
- Violation Consequence: Immediate dismissal with **NO REFUND**.

16. Subletting

- Subletting booth space is strictly prohibited.
- Violation will result in **revocation of selling privileges** and **NO REFUND**.

17. Overflow Area

- Vendors placed in overflow will not have access to electricity.
- All rules apply equally to overflow vendors with the exception of #11.

18. Exclusive Rights

- The Fair Board retains exclusive rights to sell items bearing “Comanche Nation Fair 2026”.
- Vendors may not sell items with this wording or similar verbiage.

19. Inspections & Enforcement

- Vendor Coordinators may inspect booths at any time.
- Suspicious activity or rule violations will result in corrective action or removal.

20. Final Authority

- Decisions of the Comanche Nation Fair Board and Vendor Coordinators are **final**.

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Arts & Crafts Vendor: Inclement Weather Information

- **Event Continuity:** The Comanche Nation Fair is a rain, wind, or shine event. In case of severe weather, the Pow Wow will relocate to an alternate venue to ensure continuity.
- **Emergency Coordination:** Vendor Coordinators will immediately meet with the Fair Board Committee, Emergency Management, Injury Prevention, CHR, Fire Program/EMS, Public Information Office, and Law Enforcement to finalize transition plans.
- **Vendor Communication:** Once plans are confirmed, Vendor Coordinators will notify all vendors via call or text with clear instructions on next steps and reporting location.
- **Relocation Policy:** Transition to the new venue will operate on a **first-come, first-served basis**.
- **Space Limitations:** Alternate locations may have limited space and capacity.
- **Electrical Restrictions:** Power availability may be restricted; vendors must comply with all electrical guidelines.
- **Rules & Regulations:** Arts & Crafts, Food Vendor, and Non-Profit regulations remain in effect regardless of location.
- **Vendor Placement:** Designated spots are **not guaranteed** at the new venue.
 - Size and dimension requirements still apply—**no exceptions**.
 - Accommodations will be made to ensure fair and comfortable setups where possible.
- **Daily Setup for A&C Vendors:** Arts & Crafts vendors may need to dismantle and reassemble setups daily for property protection.
- **Food Vendor Restrictions:** Food vendors may face limitations or prohibitions based on venue regulations.
- **Vendor Responsibility:** The Comanche Nation Tribe, Fair Board Committee, and associated personnel are **not responsible** for transporting or distributing vendor equipment, water, electricity, furnishings, or related items.
- **Final Authority:** All decisions by the Comanche Nation Fair Board Committee are final and binding.

Vendor Signature (Acknowledgement & Agreement)
For Rules & Regulations #1-20

Date

Vendor Signature (Acknowledgement & Agreement)
For Inclement Weather Information

Date

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Arts & Crafts Vendor: Application

Business/Vendor Name: _____

Owner(s) Name: _____

Mailing Address: _____

Contact Number: _____ Years in Operation: _____

Personal Email: _____

Items to be Sold: (provide description of all items; include photos of items, if possible)

Booth Size: Set dimensions are **10' X 10'** and fee upon acceptance is **\$350.00** for the entire weekend. Should Arts & Crafts Vendors require two (2) spaces or more, then fee upon acceptance will vary. (*Additional space requires additional payment; See Rules & Regulations, #8*)

Electricity: Arts & Crafts Vendor are allowed only **110 V (15 Amps)**; should more electrical output be required, please contact Vendor Coordinator(s); approval may or may not be granted.

Vendor Signature (Acknowledgement & Agreement)

Date

VENDOR COORDINATOR ONLY:

Date Received: _____ Payment Received: _____ Approved: _____

Date of Deposited Payment: _____ Receipt Received w/ Copy: YES NO

Vendor Coordinator (Acknowledgment & Approval)

Date