



## **31st Annual Comanche Nation Fair** **Sept. 27<sup>th</sup>, Sept. 28<sup>th</sup> & Sept. 29<sup>th</sup>, 2024** **Non-Profit Rules & Regulations:**

- There is no deadline for Non-Profit Vendors when submitting an application for the Comanche Nation Fair.
- Non-Profit Vendors agree that in the event of acts of God, storms, or high winds, that neither the Comanche Nation nor any of the Comanche Nation Fair Board Committee or its employees, shall not be responsible for loss, damages, third party damages, claims or loss to property, persons or vessel and have no liability whatsoever for damage, of any nature, to any person, matter, or thing resulting from the storm, winds, or water, or other acts of God, or imminent threat thereof, nor from fire, accidents, or thefts.
- Non-Profit is an area designated north of the Over Flow area and east of the Pow Wow Arena (See Over Flow Map).
- Non-Profit will hold a total of nineteen (19) booth spaces in the parking lot.
- Non-Profit is **FREE** of charge to set-up informational booths in the designated area.
- Non-Profit will consist of two categories of information: Non-Profit (Northside) & Tribal Programs (Southside).
- Each Non-Profit booth must provide their own equipment such as chairs, tables, canopy etc. for their designated spot.
- **Absolutely NO outside food or drinks are to be SOLD in the Non-Profit area and booth spaces.**
- Water is allowed to be given to the public for **FREE** but cannot be **SOLD**.
- Variety of merchandise from Non-Profit Vendors can be given to the public for **FREE** but cannot be **SOLD**.
- Non-Profit Vendors can **ONLY** set-up on Saturday, September 28<sup>th</sup>, 2024. All Non-Profit Vendors should preferably arrive to the designated **area BEFORE 8AM** (Law Enforcement will close main road for CNF Parade by 9am). Should the Non-Profit Vendor want additional days to setup, they must inform the Event Coordinators in advance, so that in turn, we inform the CN Fair Board.
- Non-Profit Vendors can set-up during specified time but must clear out by 6:00 pm Saturday. Absolutely no Non-Profit Vendor shall set-up before (Friday) or after (Sunday) the Saturday, unless given permission from the CN Fair Board Committee.
- There are no electrical outlets in the Non-Profit area, should booth need electricity.
- Absolutely **NO GENERATORS** or smaller generators in the Non-Profit designated area.
- Clean up of booth area is the responsibility of the vendors including the removal of their own trash.
- Non-Profit Vendors shall not **MOVE** or **EXCHANGE PLACES WITH** another Non-Profit Vendor. All placements will be final.
- Should Non-Profit Vendors require additional space (exceeding 10x10), Event Coordinators should be notified in advance to accommodate for the space.
- In the event of inclement weather, the Event Coordinators will inform all vendors ASAP of new location and vital information (See Inclement Weather form).
- Decisions of the Comanche Nation Fair Board Committee are final. No exceptions.



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### **\*\*Inclement Weather Information:**

- This is a rain, wind, or shine event! So in the event of inclement weather of any kind, the Comanche Nation Fair will be moved to a new location (\*TBD) to continue the Pow Wow.
- The Event Coordinators will meet with Comanche Nation Fair Board Committee, Emergency Management, Injury Prevention, CHR EMS, Public Information Office, and Law Enforcement immediately and discuss plans of action to ensure a smooth transition.
- Once informed about vital information, the Event Coordinators will communicate with all vendors via cell phone or text message and inform them of the current situation and what to do.
- When transitioning from Pow Wow grounds to a new location, it will be treated as a FIRST COME, FIRST SERVE BASIS.
- Depending on the location, there will be limited number of spaces and room available.
- Depending on the location, electrical capacity may be limited and compliance should be followed.
- Depending on the location, Arts & Crafts, Food Vendor, and Non-Profit Rules & Regulations will still be followed and in effect.
- Depending on the location, all vendors are not guaranteed a designated spot. Size and dimensions will still apply to new location, NO EXCEPTIONS. If needed, accommodations will be made to ensure that all vendors will have equal room and be comfortably setup.
- Depending on the location, all A&C's Vendors may have to disassemble their setup each day due to protection of their property and start setup again for each day.
- Depending on the location, all Food Vendors may or may not be allowed to setup due to regulations or restrictions set by the business property or venue that will be chosen.
- Depending on the location, the Comanche Nation Tribe, Comanche Nation Fair Board Committee, nor Comanche Nation employees, associates, or volunteers are responsible for the distribution or transportation of vendor equipment, vendor water supply, vendor electricity outlets, vendor furnishings, or anything else associated with such vendors.
- Decisions of the Comanche Nation Fair Board Committee (CNFBC) are final. No exceptions.

Vendor Signature (Agreement): \_\_\_\_\_ Date: \_\_\_\_\_

*\*TBD = to be determined...*

*\*\* Information provided, along with updates, is subject to change, if deemed necessary by the CNFBC.*

*"I hereby release and agree to hold the Comanche Nation Tribe, Comanche Nation Tribal Employees, and the Comanche Nation Fair Volunteers and their families harmless from, and waive on behalf of myself, my heirs, and any personal representatives, any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself and/or property that may be caused by any act, or failure to act of the tribe, or that may otherwise arise in any way in connection with any participation during the Comanche Nation Fair and Comanche Nation Tribe."*

*"I understand that this release discharges the Comanche Nation Tribe, the Comanche Nation Fair, Fair Board Officers, Tribal Employees, and Comanche Nation Fair Volunteers and their families from any liability or claim that I, my heirs, or any personal representatives may have against the tribe with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, any services received from the Comanche Nation Tribe and/or Comanche Nation Fair. This liability waiver and release extends to the Comanche Tribe together with all departments, programs, entities, owners, partners, volunteers, officers, and employees."*

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FAIR BOARD USE ONLY:**

\_\_\_\_\_

Vendor Coordinator Signature (Witness) Date

\_\_\_\_\_

Fair Board President Signature (Acknowledgment) Date



**Contact Information:**

1608 SW 9<sup>th</sup> St.

Lawton, OK 73505

580-492-3257

[www.comanchenation.com](http://www.comanchenation.com)



**31<sup>st</sup> Annual Comanche Nation Fair**  
**Sept. 27<sup>th</sup>, Sept. 28<sup>th</sup>, & Sept. 29<sup>th</sup>, 2024**  
**Non-Profit Vendor Application**



Business Name: \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Personal Email: \_\_\_\_\_

Description of the items to be sold: **[Not required]** ~ Information/Freebies handed out only

Booth Size: Non-Profit Vendor is 10'X10' and no fee upon acceptance; **FREE OF CHARGE**  
 Should Non-Profit Vendors require two (2) spaces or more, Event Coordinators must be notified so accommodations can be made in advance. *(See Non-Profit Rules & Regulations)*

Electricity: **[No electricity]** is provided in Non-Profit designation area]

In signing this application, I agree to abide by all the Rules & Regulations previously set forth. I assume all risks associated with this event and hold harmless, the Comanche Nation and Comanche Nation Fair Board Committee and all Employees. Having read this waiver and knowing these facts and in consideration of your acceptance of my entry, I, for myself and anyone entitled to act on behalf, waive, and release all sponsors, their representatives, and successors, and any individual or group associated with this event from all claims and liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver. I grant permission to all the foregoing to use any photographs, recordings, or written agreements, or any other record of this event for any legitimate purpose including publicity.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Send Application, Payment, and Questions to:  
**Comanche Nation Fair**  
**Attention: Ritchie Felix**  
**P.O. Box 908**  
**Lawton, OK 73502**  
**Work Number: 580-591-0203**  
**Cell Number: 580-919-0409**  
**Email: [Ritchie.Felix@comanchenation.com](mailto:Ritchie.Felix@comanchenation.com)**

For CN Fair Board Committee Use Only:  
 Date Received: \_\_\_\_\_  
 Payment Received: \_\_\_\_\_  
 Payment In-Full: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Denied: \_\_\_\_\_