

# COMANCHE

## 33<sup>rd</sup> Annual Comanche Nation Fair October 2<sup>nd</sup>, 3<sup>rd</sup>, & 4<sup>th</sup>, 2026

### Food Vendor: Rules & Regulations

#### 1. Application Deadline

- Applications must be submitted by Friday, September 25, 2025, before 5:00pm.
- No applications or payments will be accepted after this time; no exceptions.

#### 2. Vendor Fee

- All fees are non-refundable.
- This is a rain-or-shine event; no exceptions.

#### 3. Liability Waiver & Risk

- Vendors agree that the Comanche Nation, the Fair Board Committee, and its employees are not liable for any loss, damage, injury, or claims arising from acts of God, storms, high winds, fire, accidents, theft, or other unforeseen events.

#### 4. Payment Requirements

- Cashier's Check or Money Order ONLY.
- No personal checks, credit/debit cards, or cash accepted.
- Payment must be made **in full** with the application.
- All Money Orders or Cashier's Checks must be made payable to **2026 Comanche Nation Fair**
- Submit payments to:  
**Comanche Nation Fair**  
**Attention: Rodney L. Parker**  
**P.O. Box 908**  
**Lawton, OK 73502**

#### 5. Menu & Product Restrictions

- Vendors must submit a complete food menu, including item descriptions and prices, with their application.
- **Soda and water sales are prohibited.** These items will be sold exclusively by the Comanche Nation Fair.
- Vendors with identical products will not be placed next to each other to ensure fairness.

#### 6. Health & Safety

- All vendors and workers must attend the Comanche Nation Fair Food Handler's Class (details attached), **if they do not hold or own a State-Recognized Food Handler's License.**
- Vendors with a State-Recognized Food Handler's License **must submit a copy with application**, and still comply with Fair rules and regulations.

Revised & Updated: 3/12/2026

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## 7. Booth Space

- Vendors are allowed only **one booth space (10x20)**.
- Vendors must provide exact dimensions of their concession/trailer, including ground measurements, storage area, overhead awning, and trailer tongue.
- Additional space requires **prior approval and payment**, negotiated with the Vendor Coordinator.

## 8. Equipment & Setup

- Vendors are responsible for all equipment needed for operation.
- No additional trailers or personal vehicles will be allowed in the event area after setup.
- Generators are prohibited in the event area.
- Setup Date: **September 30, 2026, after 9:00 AM. If setup date is missed, then October 1, 2026, after 9:00 AM. Vendors must set up on these dates.**

## 9. Power & Electrical Compliance

- Vendors requiring electricity must comply with Fair electrical standards.
- No unauthorized extension cords or connections to other outlets.
- Electrical inspections will occur before and during the event.
- Non-compliance will result in removal without refund.

## 10. Cleanup

- Vendors are responsible for cleaning their area, including proper disposal of trash, grease, and grey water in designated areas.
- Grey water disposal and locations will be provided the day of setup.

## 11. Security

- Security will be present but will not provide special treatment to any vendor nor will they patrol your booth area; best practice is to ensure your setup is put away and secured.

## 12. Subletting

- Subletting booth space is strictly prohibited.
- Violation will result in **revocation of selling privileges** and **NO REFUND**.

## 13. Exclusive Rights

- The Fair Board retains exclusive rights to sell items bearing “Comanche Nation Fair 2026”.
- Vendors may not sell items with this wording or similar verbiage.

## 14. Inspection & Enforcement

- **Food & Booth Space Inspections will be scheduled for September 30, 2026 and October 1, 2026 any time after 1:00pm.**
- Vendor Coordinator(s) and Health Inspector(s) reserve the right to inspect booths at any time during the Fair; failure to comply will result in removal without refund.

## 15. Final Authority

- All decisions made by the Comanche Nation Fair Board Committee are **final**.



## **Food Vendor: Inclement Weather Information**

- **Event Continuity:** The Comanche Nation Fair is a rain, wind, or shine event. In case of severe weather, the Pow Wow will relocate to an alternate venue to ensure continuity.
- **Emergency Coordination:** Vendor Coordinators will immediately meet with the Fair Board Committee, Emergency Management, Injury Prevention, CHR, Fire Program/EMS, Public Information Office, and Law Enforcement to finalize transition plans.
- **Vendor Communication:** Once plans are confirmed, Vendor Coordinators will notify all vendors via call or text with clear instructions on next steps and reporting location.
- **Relocation Policy:** Transition to the new venue will operate on a **first-come, first-served basis**.
- **Space Limitations:** Alternate locations may have limited space and capacity.
- **Electrical Restrictions:** Power availability may be restricted; vendors must comply with all electrical guidelines.
- **Rules & Regulations:** Arts & Crafts, Food Vendor, and Non-Profit regulations remain in effect regardless of location.
- **Vendor Placement:** Designated spots are **not guaranteed** at the new venue.
  - Size and dimension requirements still apply—**no exceptions**.
  - Accommodations will be made to ensure fair and comfortable setups where possible.
- **Daily Setup for A&C Vendors:** Arts & Crafts vendors may need to dismantle and reassemble setups daily for property protection.
- **Food Vendor Restrictions:** Food vendors may face limitations or prohibitions based on venue regulations.
- **Vendor Responsibility:** The Comanche Nation Tribe, Fair Board Committee, and associated personnel are **not responsible** for transporting or distributing vendor equipment, water, electricity, furnishings, or related items.
- **Final Authority:** All decisions by the Comanche Nation Fair Board Committee are final and binding.

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Vendor Signature (Acknowledgement & Agreement)  
*For Rules & Regulations #1-15*

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Date

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Vendor Signature (Acknowledgement & Agreement)  
*For Inclement Weather Information*

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Date



## Food Vendor: Food Handler's Class Information

- **Mandatory Attendance:** The Food Handler's Class **cannot be rescheduled or made up**. If any vendor or worker misses the class, they will not be permitted to operate at the Fair.
- **Health Inspector Presentation:** A certified Health Inspector will conduct a **1-hour presentation** covering all health guidelines and rules that apply to food vendors during the Comanche Nation Fair.
- **On-Site Assistance:** After the class, the Health Inspector will remain available to assist vendors in preparing for their inspections, if needed.
- **Setup & Inspection Timeline:** Vendors will have a limited time to set up and prepare. Quick and efficient setup is essential. (*See Food Vendor: Rules & Regulations #14*)
- **Health Inspection Requirement:** Vendors **must pass a health inspection before selling any food items**. Failure to comply will result in immediate removal **without refund**.
- **Inspection Process:** When a vendor is ready, the Health Inspector will evaluate the site to confirm that all health guidelines are properly implemented and enforced; once "passed", you will be allowed to start selling food.

"I do not have my State-Recognized Food Handler's License. I plan to attend the Comanche Nation Food Handler's Class in order to sell food of any kind while on Comanche Nation Trust Property."

\_\_\_\_\_  
Vendor Signature (Acknowledgement & Agreement)  
*For Food Handler's Class*

\_\_\_\_\_  
Date

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"I have my State-Recognized Food Handler's License and will submit a copy with this application, along with payment. I do not need to attend the Comanche Nation Food Handler's Class."

\_\_\_\_\_  
Vendor Signature (Acknowledgement & Agreement)  
*For Rules & Regulations #6*

\_\_\_\_\_  
Date



**Food Vendor: Application**

**Business/Vendor Name:** \_\_\_\_\_

**Owner(s) Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_ **Years in Operation:** \_\_\_\_\_

**Personal Email:** \_\_\_\_\_

**Items to be Sold: (provide description of all food items; include copy of menu with prices)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Booth Size:** Set dimensions are **10' X 20'** and fee upon acceptance is **\$600.00** for the entire weekend. Should Food Vendors require two (2) spaces or more, then fee upon acceptance will vary. *(Additional space requires additional payment; See Rules & Regulations, #7)*

**Electricity:** Food Vendors are allowed only **220 V (very limited)**; should more electrical output be required, please contact Vendor Coordinator(s); approval may or may not be granted.

\_\_\_\_\_  
Vendor Signature (Acknowledgement & Agreement)

\_\_\_\_\_  
Date

**VENDOR COORDINATOR ONLY:**

Date Received: \_\_\_\_\_ Payment Received: \_\_\_\_\_ Approved: \_\_\_\_\_

Copy of State-Recognized Food Handler's License Received: YES NO

Date of Deposited Payment: \_\_\_\_\_ Receipt Received w/ Copy: YES NO

\_\_\_\_\_  
Vendor Coordinator (Acknowledgment & Approval)

\_\_\_\_\_  
Date